

Childcare Termination

This letter is to inform you know that I am terminating care for my child(ren):

Child Name	Date Of Birth	Age	Sex
1:			
2:			
3:			

Their last day of care with ILM will be ____/____/_____. (Date at least 30 days from today)
(Last Day of Care)

ILM will continue to provide child care services until this date.

In accordance with ILM Education Center Ltd Contract & Agreements, you are required to pay for my services up to the last day of service stated in the Termination Letter, whether or not your child is present.

Please Note: Accounts 30 days past due will be sent to collections as per the Payment Policy.

Reason for termination: _____

Parent/Guardian Signature: _____

Date: _____
(Date of Signature)

